



<https://www.internsschool.online/job/kelly-services-internship-summer-program-for-undergraduates/>

Kelly Services Summer 2025 Internship Opportunities for Undergraduates

Description

Kelly Services is a global workforce solutions provider that connects talented individuals with top employers in a variety of industries. Their Troy office is seeking qualified candidates to join their team and take on exciting career opportunities.

Responsibilities

As a member of Kelly Services in Troy, you will have the opportunity to work with a wide range of clients and industries. Some of the responsibilities include:

- Conducting candidate screenings and interviews
- Matching qualified candidates with job openings
- Building and maintaining relationships with clients and candidates
- Managing a variety of administrative tasks
- Providing excellent customer service to clients and candidates

Qualifications

Kelly Services is looking for candidates who possess the following qualifications:

- A Bachelor's degree in a relevant field or equivalent experience
- Strong communication and interpersonal skills
- Ability to multitask and work in a fast-paced environment
- Attention to detail and accuracy
- Strong computer skills, including proficiency in Microsoft Office Suite

Experience

Kelly Services values candidates who have experience in the following areas:

- Staffing or recruiting
- Customer service
- Sales or marketing
- Human resources
- Administrative support

Skills

To succeed in a role with Kelly Services, candidates should have the following skills:

- Strong communication and interpersonal skills
- Ability to build and maintain relationships
- Strong organizational and time management skills
- Attention to detail and accuracy
- Proficiency in Microsoft Office Suite

Job Benefits

Kelly Services offers a variety of benefits to their employees, including:

- Competitive salary and benefits package

Hiring organization

Kelly Services

Employment Type

Intern

Duration of employment

6 months

Industry

Professional services

Job Location

Troy, Michigan, USA, 48007, Troy, Michigan, USA

Working Hours

8

Base Salary

10

Date posted

June 7, 2025

Valid through

05.05.2025

- Opportunities for advancement and career growth
- Access to training and development resources
- Flexible scheduling and work arrangements
- Access to a global network of job opportunities

Contacts

If you are interested in learning more about the opportunities available with Kelly Services in Troy, please contact their office at:

Kelly Services 100 W Big Beaver Rd Suite 200 Troy, MI 48084 Phone: (248) 362-4444 Email: troymi@kellyservices.com

In conclusion, a career with Kelly Services in Troy can open doors to exciting opportunities and provide access to a global network of job opportunities. If you possess the necessary qualifications, skills, and experience, reach out to their office to explore the possibilities.